

Geneva College Center for Faith & Life Refund and Cancellation Policies

2027 Christian Perspectives Conference: Technology and Personhood

Cancellation of registration

- All cancellations must be submitted in writing to conference organizers via email (cfl@geneva.edu). Cancellations submitted by other means (e.g. phone, social media) will not be accepted.
- For cancellations received on or before 11:59 p.m. ET on January 21, 2027, deposits will be refunded, less \$50.00 USD administrative processing fee.
- For cancellations after January 21, 2027, no refunds will be issued regardless of circumstance.
- A confirmation email will be sent upon receipt of the cancellation request. Approved refunds will be processed after the conclusion of the event and returned via the original payment method. Please allow 4-6 weeks for processing.

Transfer of registration

- As an alternative to cancellation, registration may be transferred to another individual from the same organization. Requests must be submitted in writing to conference organizers via email (cfl@geneva.edu). Requests must include the full name, email address, and affiliation of the replacement registrant.
- For transfer requests received on or before 11:59 p.m. ET on February 1, 2027, a handling fee of \$25.00 USD per transfer will apply.
- Transfer requests received after February 1, 2027, cannot be guaranteed, though reasonable efforts will be made to accommodate late requests. Additional fees may apply.

Postponed event policy

- In the event an event is postponed, all existing paid registrations will be automatically transferred to the rescheduled dates.
- Registrants will receive written confirmation of the transfer to the new dates.
- If a registrant is unable to attend the rescheduled dates, a written cancellation request must be submitted to (i.e. cfl@geneva.edu) within 30 calendar days of the official postponement announcement to receive a full refund. Refunds will be processed within 4-6 weeks via the original payment method.
- Cancellation requests received more than 30 calendar days after the postponement announcement will be subject to the standard cancellation policy outlined above.

Cancelled event policy

- If the event is cancelled by the organizers, all paid registrants will be refunded in full via the original payment method.
- Please allow 4-6 weeks for refund processing.

General provisions

- All dates and deadlines referenced above are final. The conference organizers reserve the right to update this policy with reasonable notice.
- Refunds will only be issued to the original purchaser or paying organization.
- No-shows who do not submit a cancellation request are not eligible for refunds.

Sold out events

- If the event is sold out, a waitlist will be provided for attendees who have not yet registered. Attendees must be paid in full to join the waitlist. (If using invoices, any unpaid invoices for registrants must be paid in full to hold the event registration.)
- **Priority for paid registrations:**
 - In the event of a sell-out, preference is given to registrations that are paid in full. Registrants with an outstanding balance must pay by the waitlist deadline or risk losing their place to the next person on the waitlist.
- **Waitlist notification:**
 - Registrations must be paid in full to join the waitlist. As places become available, wait-listed attendees will be notified by email. The event organizers will notify all waitlisted attendees of their final status at least one week prior to the event's start date. If a spot does not open, waitlisted attendees will be refunded for the registration fee.
- **Refunds for waitlisted attendees:**
 - If a waitlisted attendee is not moved off the waitlist, a full refund of any registration payment received will be issued to the original purchaser or paying organization.

Accommodation and Travel

- The event organizers are not responsible for any ancillary costs incurred by registrants, including but not limited to airfare, hotel accommodations, visa application fees, or other travel-related expenses.

For questions regarding this policy, contact event organizer at cfl@geneva.edu.